

The establishment of Marine Research Plymouth has been supported by funding from the Natural Environment Research Council, part of UK Research and Innovation. It is a collaboration between Plymouth's three leading science organisations to establish a global centre of excellence for marine science.

The University of Plymouth, the Marine Biological Association and Plymouth Marine Laboratory have world-leading reputations individually across a range of marine disciplines and have strong track records in delivering projects for governments, industry and research bodies.

Collectively, however, they host the largest number of marine scientists in any UK city and the greatest number of undergraduate and postgraduate marine students anywhere in the country.

Between them, they alerted the world to marine plastics, have conducted the longest running assessment of plankton health, and are consistently pioneering new technology and innovations that highlight the impact of climate change on our oceans and coastlines.

Each organisation is registered with the Information Commissioner's Office

Marine Biological Association Z8249388

Plymouth Marine Laboratory Z6668923

University of Plymouth Z7546246

Each is responsible for the use of the personal data provided to them individually as a Data Controller, and for the purposes of Marine Research Plymouth, the administration (including the website <https://marineresearchplymouth.ac.uk/>) is carried out by the University of Plymouth.

You may provide Marine Research Plymouth with information directly but we may also receive it from third parties including but not exclusive to:

- Existing information held by one of the collaborating organisations
- Your attendance at marine related conferences, seminars and events

This privacy notice explains how we use your data.

How we collect data

You may provide Marine Research Plymouth with information directly; 'opting in' through our website, by email, in person or through subscription, but we may also collect it from third parties including but not exclusive to:

- Existing information held by one of the collaborating organisations
- Your attendance at marine related conferences, seminars and events
- Desk research through channels such as social media, newspaper articles, company websites and other publicly available sources.

The data we collect

We will collect summary data about you including contact details, occupation and organisation, area of interest or enquiry with regard to Marine Research Plymouth. That may be supplemented by information you provide to us through other sources as explained above.

We do not collect or store any 'sensitive' information unless provided by you for a specific purpose such as disability status for event management.

Any data you provide will be stored securely on Microsoft Forms. It will be treated confidentially and in accord with current data protection legislation.

We will continue to use your data to contact you unless we hear from you.

What we will do with your data

We use your personal information for the following:

- Promotion of benefits and services.
- Communication of opportunities and invitations to engage with MRP initiatives, activity and programmes.
- Direct contact where data indicates sharing information with you would be of benefit to yourself and/or Marine Research Plymouth due to a common interest, experience or expertise. In order to support this Marine Research Plymouth may carry out profiling of its data to ensure the most appropriate and reasonable approaches are made.
- To maintain the accuracy of the data we hold which will include screening to remove deceased or uncontactable individuals from mailing lists.

The lawful basis for processing personal data

Depending on the activity your data is used for, Marine Research Plymouth will rely on one of the following conditions for processing:

- Your consent.
- In order for Marine Research Plymouth to fulfil contractual obligations.
- Processing is necessary for compliance with a legal obligation.
- Processing is necessary for the performance of a task carried out in the public interest.
- Necessary for the purposes of legitimate interests pursued by the controller, partner organisations within Marine Research Plymouth or a third party, except where such interests are overridden by the interests, rights or freedoms of the data subject.

Additionally should Marine Research Plymouth need to collect any special category data, for example, reasonable adjustments for the facilitation of event access; this will be based on the following:

- Your explicit consent.
- For the establishment, exercise or defence of legal claims.

Sharing your data

We will only share your data within the Marine Research Plymouth collaboration. We will never sell your data to other companies or charities.

We may also share your data where data processors provide us with a particular service – such as hosting the website contact form. In these situations, contracts containing appropriate contractual terms around data protection will be in place.

Email communications

We will email you about benefits and services, events which you may be interested in and to share Marine Research Plymouth news, we may ask for your feedback on developments or ask you to take part in research which we are undertaking. If at any point you would like to stop receiving emails from Marine Research Plymouth please use the unsubscribe link at the foot of an email or email info@marineresearchplymouth.ac.uk

If you choose to opt-out of receiving communications please note we will retain minimal information in order to ensure you do not receive further correspondence from us.

The team may use MailChimp to send emails so your email address will be stored in the US. You can view [MailChimp's Privacy Policy](#) and their registration with the [Privacy Shield](#).

How long we will hold your data

We will hold your data until such time as you tell us that you no longer wish us to keep in touch. Should this be the case, Marine Research Plymouth will delete the majority of your personal data it holds, but will maintain basic personal data such as your name and date of birth to ensure that we do not inadvertently create a new record for you in the future.

You can update your consent and communications preferences by contacting info@marineresearchplymouth.ac.uk

Your rights

As a data subject you have a number of rights in relation to your personal data. You can:

- Access and obtain a copy of your data on request.
- Require Marine Research Plymouth amend incorrect or incomplete data.
- Require Marine Research Plymouth to stop processing your data, for example where the data is no longer necessary for the purposes of processing.
- Object to the processing of your data where Marine Research Plymouth is relying on its legitimate interests as the legal ground for processing.
- Require us to erase your personal data.

- Require us to restrict our data processing activities (and, where our processing is based on your consent, you may withdraw that consent, without affecting the lawfulness of our processing based on consent before its withdrawal).
- Receive from us the personal data we hold about you which you have provided to us, in a reasonable format specified by you, including for the purpose of you transmitting that personal data to another data controller.

Please note that the above rights are not absolute, and Marine Research Plymouth may be entitled to refuse requests where exceptions apply.

If you wish to exercise any of these rights or if you have a complaint about the way you believe your data is being processed, in the first instance, please email: dpo@plymouth.ac.uk and the relevant organisation will be contacted.

If you have a complaint and you remain dissatisfied with how your complaint has been dealt with you can take your complaint to the Information Commissioner's Office (ICO) for a review. They can be contacted at casework@ico.org.uk.

Changes to this Notice

This privacy notice is reviewed annually or when required to ensure compliance with data protection legislation. If significant changes are made to this notice and the way we treat your personal information we will make this clear and may seek to communicate this directly to you.